

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting November 20, 2014

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals Scott Gephart and Susie Wagner; Press: Bill Laney; SEA Rep: Julie Woods; Staff: John Zerbe; Public: Debbie Boquist, Charlotte Sullivan, Andrew Emery, Daniil Gelivera, Logan Vandemark, Cole Bellows, Elijah Hawk, Trevor McMichael, Grant Goecke.

V. Minutes of Previous Meeting The minutes of the October 14, 2014 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Ringwald seconded the motion approving the minutes of the October 14, 2014 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

\*Recognized senior football players and Coach Zerbe for great season and making history as 1<sup>st</sup> team with a playoff winning - all exited at 7:07 p.m.

\*Debbie Boquist and Charlotte Sullivan presented Kids Hope USA program - overview of National Mentor Program - they both exited at 7:18 p.m.

\*New page 4 - changed date of Linda Miller resignation; new page 9 - added #21

VII. Treasurer's Report

- a) Set January board meetings - #11 - fill in blanks
- b) New state restricted K-12 Network grant creating fund 451-9015 and accepting funds (\$5400.00)
- c) Appropriations for review - Amend Cert and App/Bud Mods
- d) Activity funds for review - in action
- e) Cafeteria reports for review - profit so far
- f) Investments - in board material
- g) SM1/SM2 reports - in board material
- h) Refuse Bid information - due back; effective 1/2015 (trying for 2 yrs.)
- i) Budget Commission accepts 5-Year Forecast for GF budget
- j) Board policy for Variable Hour Employee - tracking hours
- k) Income Tax receipt detail in board material
- l) Current bills - motion to accept

Ringwald moved and Meyer seconded the motion approving payment of bills in the amount of \$1,477,163.92 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

1. Apollo's Fire Program has been awarded a 3 year Fire Charter Renewal and the Ohio Department of Public Safety's Education Coordinator stated that Apollo is one of the finest Fire Charter programs in the state.
2. Lima Chamber of Commerce hosted a pre-planning meeting on writing a grant for the new RFP that just came out last week from the Board of Regents. It is a competitive grant (of course) that came out of the mid-biennium budget to fund five pilots in six designated regions of Ohio based on the Jobs Ohio economic development delineations, and is for up to \$500,000 per region. It is called the Career Opportunity Pilot Program and is for adults age 22 and older who do not have a high school diploma. The main criteria are to simultaneously work with these students to not only obtain their high school diploma but SIMULTANEOUSLY earn an industry credential.

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IX. Administrator Reports

Susie Wagner, K-6 Principal

Past events:

- 10/21 Third Grade Reading Guarantee parent Night
- week of 10/27 - celebrated Red Ribbon Week
- 11/7 2<sup>nd</sup> grade to OSU for theatre performance
- 11/11 Veteran's Day breakfast and program
- 11/6 and 11/13 Parent/Teacher Conferences
- 11/18 Middle School Talent Show
- 11/18 Mobile Dentist
- week of 11/17 book fair

Upcoming events:

- 12/1 K-3 Music Program
- 12/8 Middle School Band and Choir Concert
- 12/18 A Friendship Adventure with Ronald McDonald grades K-3

Scott Gephart, 7-12 Principal

- football team finished a very successful season (9-3) with first playoff victory in school history
- National Honor Society Trip - agenda with approval - discussion - board approved
- NWC Sportsmanship meeting at the Delphos Eagles November 14 - students who participated: Seniors Emilee Meyer, **Mackenzie Ringwald**, **Eli Hawk**, **Red Wood** and Juniors Jacey Grigsby, Kaylee Davis, **Evan Pugh**, Evan Barnett. Students in bold will be going to TV 44 to do PSA commercials that will air on WOSN
- Winter concerts coming up:
  - ☛ Monday, December 8 - MS Band/Choir Christmas Concert (grade 6 @ 6:30; grades 7 & 8 @ 7:30)
  - ☛ Monday, December 15 - HS Band/Choir Christmas Concert at 7:00
- Winter Sports Seasons start:
  - ☛ Girls basketball 11/29 vs Ft. Jennings
  - ☛ Boys basketball 12/5 vs St. Henry
  - ☛ Wrestling 12/6 @ Coldwater Invitational
  - ☛ MS Girls basketball 12/2 vs New Bremen
  - ☛ MS Boys basketball 12/9 vs Kalida
  - ☛ MS Wrestling 12/6 @ Wayne race Invitational
- Early release 11/25 and no school 11/26 through 11/28
- Happy Thanksgiving to all
- Musical was very successful and sold out both presentations

X. Superintendent's Report

1. Personnel
  - Luann Youngpeter resignation/teacher
  - Kathy Comer resignation/teacher
  - Bruce McConnell resignation/head track coach
  - Tim Grigsby resignation/JV girls basketball coach
  - Linda Miller resignation/bus driver
  - employ Mandi Stewart as sub monitor
  - employ Sondra Flack as 2 hr. cook
  - employ Wes Croft as JV girls basketball coach
  - employ Shane Strausbaugh as head track coach
  - approve volunteers
  - Shelby Cox resignation/head volleyball coach
2. Staff Breakfast - Friday, December 19, serving begins at 6:00 a.m.
3. Donations - thank you to all
4. Building and Grounds:
  - DL Steiner grounding project
  - new bulletin boards
  - new signs at the roadways
  - track reseal proposal - action #20
5. School Board Policy Manual
6. Calendar - don't have to convert to hours until contract ends in 2017
7. Living Christmas Tree in cafetorium this year
8. Questions/Concerns

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XI. Action Items

Action items 1 through 5 were voted on in a block with Clum moving and Goecke seconding:

1. Accept Resignation (11-14-1)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of LuAnn Youngpeter as teacher for the purpose of retirement effective May 30, 2015.

2. Accept Resignation (11-14-2)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Kathy Comer as teacher for the purpose of retirement effective May 30, 2015.

3. Accept Resignation (11-14-3)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Bruce McConnell as Head Track Coach effective with 14-15 year.

4. Accept Resignation (11-14-4)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Tim Grigsby as JV Girls Basketball Coach effective with 14-15 year.

5. Accept Resignation (11-14-5)

\_\_\_ moved and \_\_\_ seconded the motion to accept the resignation of Linda Miller as bus driver for the purpose of retirement effective March 1, 2015.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Action items 6 through 9 were voted on in a block with Meyer moving and Clum seconding:

6. Employ Substitutes (11-14-6)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2013-2014 school year. (BCII on file)

Monitor - Mandi Stewart

7. Employ Cook (11-14-7)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following cook as listed per calendar and salary schedule in effect.

Sondra Flack, two-hour cook, 20 month-contract, Step 1, 1 years experience (effective 10/30/14-6/30/16)

8. Employ Extra-Curricular Personnel (11-14-8)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following extra-curricular personnel for the 2014-2015 school year.

Girls Basketball - JV Coach - Wes Croft

9. Employ Head Track Coach (11-14-9)

\_\_\_ moved and \_\_\_ seconded the motion to employ Shane Strausbaugh as Head Track Coach, one year contract, salary per schedule in effect, as of July 1, 2014

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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10. Approve Volunteers (11-14-10)

Goecke moved and Ringwald seconded the motion to approve the following volunteers for the 2014-2015 school year, BCI on file.

Boys Basketball - Matt goecke, Cole Roberts, Rick Keller  
 Wrestling - Cameron Ford, Tim Wilson, Spencer Clum

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Abstain</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Establish January, 2015, Board of Education Meetings (11-14-11)

Clum moved and Meyer seconded the motion to establish the budget adoption schedule, organizational meeting and regular meeting for January as follows:

Jan. 15, 2015 Organizational Board meeting at 7:00 p.m.  
 Date (on or before Jan. 15) in the board conference room

Jan. 20, 2015 (On or before) file Five-Year Forecast, amortized bond schedule and estimated Dec. 31 current bond fund balance in the county auditor's office

Jan. 15, 2015 Regular January Board meeting at 7:15 p.m. in the board conference room

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Indoor Track Meets (11-14-12)

Goecke moved and Ringwald seconded the motion to approve the participation of interested male and female students from our school district in indoor track meets this winter.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

13. Accept Donations (11-14-13)

Ringwald moved and Meyer seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
10/16/14	Employee Payroll Deduction	Ed. Foundation	62.00
10/21/14	Concert Pass the Hat	HS Vocal	390.82
10/21/14	Schumm's	HS Vocal	200.00
10/21/14	Heitz's	HS Vocal	50.00
10/21/14	Nungester's	HS Vocal	20.00
10/21/14	Harris's	HS Vocal	30.00
10/21/14	Hawk's	HS Vocal	200.00
10/31/14	Pass the Hat	HS Vocal	11.25

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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14. Create and Accept Funds (11-14-14)

Clum moved and Goecke seconded the motion to create and accept funds as follows per state approved budgets/applications:

K-12 Network/previously OneNET/State Restricted Grant (451-9015) of \$5400 (3x\$1800)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

15. Activity Budget Revisions (11-14-15)

Ringwald moved and Goecke seconded the motion to revise the following activity budgets as presented due to changes in actual receipts and expenditures per board material.

MS (018-9020)	OLD	NEW
Beginning Balance	154.38	154.38
Proposed Receipts	+2225.00	+7225.00
Proposed Expenditures	-1650.00	-6650.00
Ending Balance	729.38	729.38

Spanish Club (200-9128)	OLD	NEW
Beginning Balance	1111.21	1111.21
Proposed Receipts	+9500.00	+31550.00
Proposed Expenditures	-8550.00	-30600.00
Ending Balance	2061.21	2061.21

Musical (300-9490)	OLD	NEW
Beginning Balance	2829.88	2829.88
Proposed Receipts	+10125.00	+13125.00
Proposed Expenditures	-11434.00	-14434.00
Ending Balance	1520.88	1520.88

HS Senate (200-9030)	OLD	NEW
Beginning Balance	233.29	233.29
Proposed Receipts	+1060.00	+2360.00
Proposed Expenditures	-1050.00	-2350.00
Ending Balance	243.29	243.29

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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16. Amended Official Certificate/Revision #2 (11-14-16)

Clum moved and Meyer seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY15 to \$15,862,918.56: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - September 18, 2014, Revision #2 - November 20, 2014)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

17. Appropriation/Budget Modifications (11-14-17)

Goecke moved and Meyer seconded the motion to approve appropriation/budget modifications as presented by treasurer for period of October 14, 2014 through November 20, 2014 (\$9270.00 and \$9270.00 respectively for both app/bud mods). (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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18. Board Policy Approval (11-14-18)

Meyer moved and Ringwald seconded the motion to approve the following policy to be placed in the Spencerville Local School District Board of Education Policy Manual.

**Professional/Support Staff Fringe Benefits  
(Variable hour employees) or  
Part-time and Substitute Professional/Support Staff Employees  
(Health care coverage)**

Based on an appropriate staffing and financial analysis, the Superintendent and Treasurer will determine whether an offer of coverage is appropriate. The Superintendent and Treasurer have the discretion to determine whether an offer of coverage will be made. If there is any uncertainty regarding whether an offer of coverage will be made, the district should contact the Superintendent or Treasurer. If an offering of coverage is appropriate, the following policy will be utilized to determine eligibility for variable hour employees.

Variable Hour Employees (VHE) will not be offered health and prescription drug coverage if, based on the facts and circumstances at the time of hire, the VHE will likely average less than 30 hours per week. The Spencerville Local School District will document why it has been determined that an individual qualifies as a VHE and will count hours in accordance with the following procedures to determine eligibility.

1. Look Back Period: Hours will initially be counted for new VHE based on their date of hire. In addition, hours will also be counted during the District's first standard measurement period from November 1 through October 31 that overlaps with the VHE's initial measurement period to determine the average number of hours worked.

For newly hired VHEs, the Look Back Period will begin on their first day actively working in the District and continue for 12 consecutive months from the date of hire; a 30-day Administrative Period will be used; followed by a 12-month Stability Period for qualified VHEs starting on the first day of their 13<sup>th</sup> month of hire. Payment of premiums will be handled in the same manner as on-going VHEs.

2. If the VHE averages 30 hour or more per week, the Superintendent and Treasurer will determine if an offer of coverage is appropriate.
3. Administrative period: November 1 through December 31 will be used to determine the VHEs who met the requirement, offer coverage and enroll them in the District's plan.
4. Stability Period: January 1 through December 31 will be the timeframe those VHE who worked an average of 30-hours or more per week will be covered by the District plan if they choose to enroll.
5. Payment of Premiums: VHEs who qualify and enroll in the District plan are required to pay the amount established in the negotiated agreement of the single premium to enroll in single coverage and the amount established in the negotiated contract to enroll in family coverage. Payment will be taken on a pre-tax basis through salary reduction as long as the monthly salary covers the cost of the plan selected. If the monthly salary does not cover the amount of the monthly employee contribution, a letter will be included with the paycheck explaining that payment is due within 15 days. If payment is not received by 15 days, the VHE will be terminated from the district plan and offered COBRA coverage. Active coverage will not be available until the next Stability Period assuming the VHE qualified during the associated Look Back Period.

(Approval date: November 20, 2014)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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19. Board Approval of Necessary and Reasonable Expenditures (11-14-19)

Clum moved and Ringwald seconded the motion to approve expenses such as mileage, food, lodging and transportation to be absorbed by Title funds, etc. Fund expenditures are deemed as necessary and reasonable upon principal or superintendent approval for meetings/conferences attended requiring travel. Local in-district meetings which require the presence of members of a committee may be provided a working meal with the cost covered by these funds and is recognized as necessary and reasonable by the Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

20. Engineering Proposal for Track Resealing Project (11-14-20)

Goecke moved and Meyer seconded the motion to accept the Proposal for Engineering Services for the Proposed 2015 Track Resealing Project as prepared by Core Consulting and presented in board material

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

21. Accept Resignation (11-14-21)

Clum moved and Meyer seconded the motion to accept the resignation of Shelby Cox as Head Volleyball Coach.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

22. Request for Executive Session (11-14-22)

It is recommended that the Board of Education retire to executive session for the purpose of discussing matters required to be kept confidential by federal law or regulations or state statutes.

Clum moved and Goecke seconded the motion that the Board of Education retire to executive session for the purpose of discussing matters required to be kept confidential by federal law or regulations or state statutes.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:10 p.m.

All exited except board, supt., treas., and principals

The Spencerville Board of Education returned to regular session at 9:35 p.m.

23. Adjournment (11-14-23)

Clum moved and Goecke seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:35 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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Penny Kill, Board President

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Diane L. Eutsler, Treasurer